

Terms of Reference

Domestic Abuse Executive Group

Chair	Frequency	Version	Approval date
Hayley Connor	Bi-Monthly	V.9	

1. Purpose

The purpose of the Domestic Abuse (DA) Executive Group is to work in partnership to oversee, sign off and ensure that all members have a full commitment (on behalf of their organisation/agency) to the DA redesign and recommissioning programme and help support the Partnership in meeting its duty implementing the Domestic Abuse Act 2021. The group will have strategic oversight of the overall process following the recognised stages of service redesign methodology and commissioning process.

2. Aims and Objectives

- To improve outcomes for survivors of domestic abuse, including their children, through a strategic approach to identifying and addressing gaps in support within safe accommodation and specialist community-based services.
- Ensure that Surrey's partnership approach to the DA redesign and recommissioning process delivers on Surrey's Domestic Abuse strategy (2018-2023).
- Enable and support the programme to problem solve, remove barriers, and make decisions on how the partnership can work together to make DA survivors feel safer.
- Ensure the 'voice' of DA Survivors is central to the Programme (meetings will provide time to meet with DA providers and representatives from VCFS)
- Members provide strategic support in response to the DA Act 2021
- To provide leadership and remove strategic challenges and barriers.
- Provide an effective strategic link to the DA Management Board creating a smooth recognised pathway for operational areas of importance to inform the Executive
- Focus on Domestic Abuse and the wider direct link to Violence Against Women and Girls building a link to our responsibilities for wider change in Surrey in this key area
- To ensure a whole system approach to perpetrator management thereby keeping survivors, children, and families safe and holding perpetrators to account

3. Meeting Membership (delegates to be sent – require decision making authority)

- Executive Director of Children, Families and Lifelong Learning
- Director of Commissioning
- Elected Member (Cabinet lead for Domestic Abuse)
- Representative from Office of the Police & Crime Commissioner (OPCC)
- Representative from Health – Clinical Commissioning Group & Integrated Care System (CCG & ICS)
- Representative from Public Health
- Representative from Surrey Police
- Representative from Adult's Social Care
- Representative from Surrey's Refuge Providers

- Representative from Surrey Community based Domestic Abuse Services
- Other Providers/Third Sector Representatives as required
- District & Borough Representative – Housing
- Registered Social Landlord Representative

4. Inputs & Responsibilities

- Provide advice and data to support the Partnership to undertake a robust local needs assessment to identify and understand the needs of domestic abuse victims within their area (including those that present from out of area).
- Provide expert advice and data to support the development of a local strategy, agreeing the appropriate steps needed to meet the needs identified.
- Help us to effectively engage with survivors of domestic abuse and expert services in understanding the range and complexity of needs.
- Support the partnership to make commissioning and decommissioning decisions (where appropriate). This can include when and how commissioning is undertaken to ensure the best and most appropriate services are made available for survivors (adult and children) and perpetrators.
- Support in ensuring join up (whole system approach) across other related areas such as housing, health, early years and childhood support, social services, criminal justice and police etc
- Advise and support in dealing with issues raised and identified from engagement through formal and informal routes.

5. Outputs

- Strategic decision making and direction
- Provide an effective strategic link to the Violence Against Women and Girls Executive Board
- Budget sign off and allocation
- Minutes/Actions

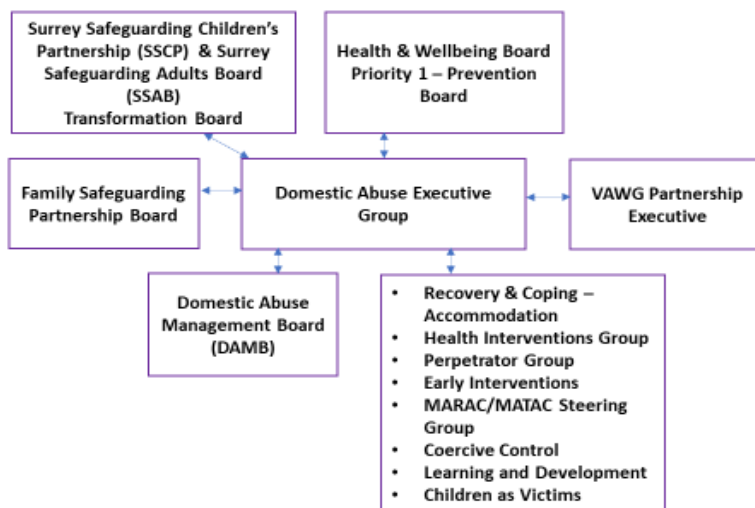
6. Behaviours

- Members who are unable to attend a meeting will take responsibility to send an alternative colleague who will be briefed.
- Individual group members will be responsible for their specific area of expertise and carry out actions as agreed at meetings within the agreed timescale.
- Members of the Board are responsible for ensuring they report back and feed into the Board on behalf of their represented groups.
- Champion the Domestic Abuse Strategy
- Make evidenced decisions in the interests of domestic abuse response in Surrey, rather than local directorate or area
- Be honest and open about what goes well and what can be improved, so that we learn lessons and do things better next time
- Raise concerns early and openly
- Act in a domestic abuse and trauma informed way
- Expect, accept, and act on challenge

7. Decision Making Protocol

- Coordinating meetings, preparing the agenda and recording action points will be carried out for each meeting by the SCC
- Action points will be issued no later than two weeks after the meeting
- SCC in liaison with the Chair will indicate optional/required attendees from meeting to meeting
- Attendees must be empowered to make/agree decisions
- All members may be contacted between meetings for advice or agreement on an issue should the need arise.
- Non-members may be invited to the meeting as and when appropriate.
- Confidential material will be marked as such and sent via protected email (in line with GDPR regulations)
- This group will be accountable to the Health and Wellbeing Board.

8. Governance



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